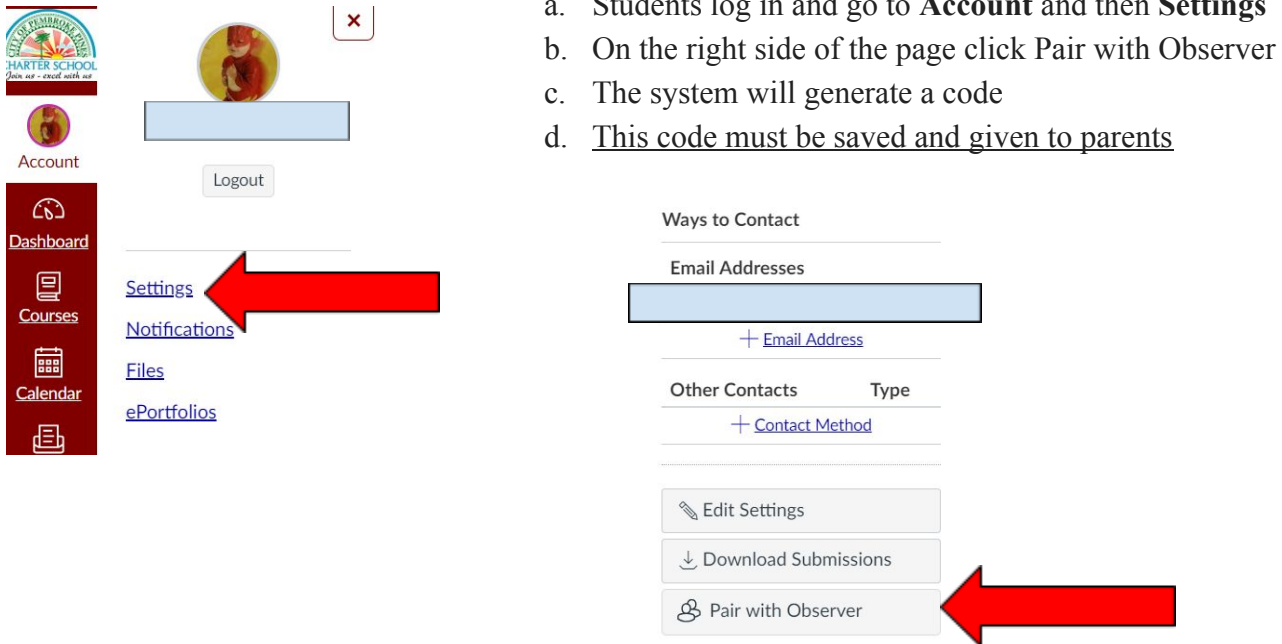


# Instructions for How to Pair a Parent to a Student in Canvas

## What is Parent Observer Role in Canvas?

Observers have limited permissions that allow them to see what is going on in a course and a calendar of assignments. Like students, Observers cannot view a course until it is published and the course has started.

### 1. Students need to access their Pair with Observer code in their account



The screenshot shows the Canvas user interface. On the left is a navigation sidebar with icons for Account, Dashboard, Courses, Calendar, and ePortfolios. The main content area shows the user's profile with a 'Logout' button and a list of settings: Settings, Notifications, Files, and ePortfolios. A red arrow points to the 'Settings' link. Below the settings is a 'Ways to Contact' section with an 'Email Addresses' field and a '+ Email Address' button. There is also an 'Other Contacts' section with a '+ Contact Method' button. At the bottom of this section are three buttons: 'Edit Settings', 'Download Submissions', and 'Pair with Observer'. A red arrow points to the 'Pair with Observer' button.

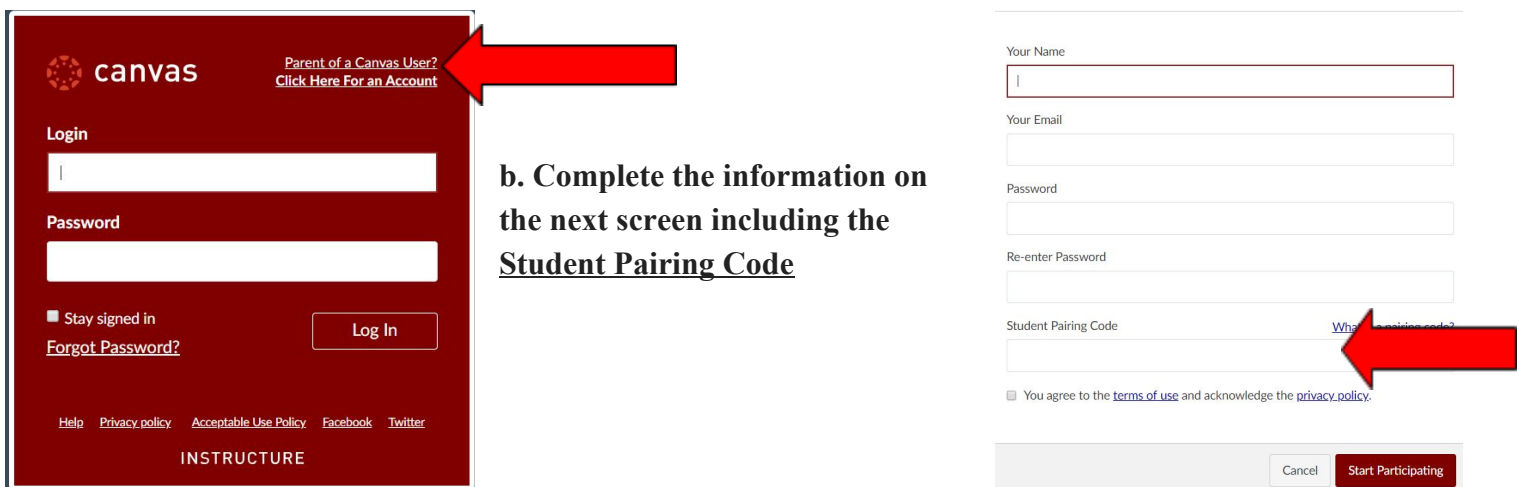
- Students log in and go to **Account** and then **Settings**
- On the right side of the page click Pair with Observer
- The system will generate a code
- This code must be saved and given to parents

### 2. Parents need to log in at

<https://pinescharter.instructure.com/login/canvas>

**\*\*Note:** This is **NOT** the same web address that students use!

- Parents need to click the link at the top right of the login screen that says Parent of a Canvas User? Click Here for an Account



The first screenshot shows the Canvas login page. It has a dark red header with the Canvas logo and a link that says 'Parent of a Canvas User? Click Here For an Account'. Below this is a 'Login' section with fields for 'Your Name' and 'Password', a 'Log In' button, and links for 'Stay signed in' and 'Forgot Password?'. A red arrow points to the 'Parent of a Canvas User?' link.

The second screenshot shows the 'Parent Signup' form. It has fields for 'Your Name', 'Your Email', 'Password', 'Re-enter Password', and 'Student Pairing Code'. There is a checkbox for 'You agree to the terms of use and acknowledge the privacy policy.' and buttons for 'Cancel' and 'Start Participating'. A red arrow points to the 'Student Pairing Code' field.

- Complete the information on the next screen including the Student Pairing Code

My Pair with Observer Code is \_\_\_\_\_