



Pembroke Pines Charter Middle School Guide to Proactive Discipline

Central Campus

Mr. Chance, Principal
Dr. Montoto, Assistant Principal

West Campus

Mr. Castellano, Principal
Mr. Pfau, Assistant Principal

Academic Village Campus

Mr. Bayer, Principal
Ms. Yanez, Assistant Principal

“Empowering Students for the Possibilities of Tomorrow.”

Discipline Plan

School discipline has two main goals

- To ensure the safety of staff and students
- To create an environment conducive to learning

Expected Student Behavior

- Students must: follow rules in the Broward County Code of Conduct. Unacceptable behaviors outlined in the Code of Conduct begin on page 19 will be subject to disciplinary actions.
- Dress appropriately for school by following the uniform dress code, wearing uniforms approved by the school and wearing an I.D. badge (in visibly good condition). This makes it easy to identify visitors, which helps keep our school safe.
- Walk in the corridors. Running has the potential for injuries and causes a disruption.
- Keep hands, body and objects to themselves. Doing so helps to prevent injury and disruption.
- Be courteous. Be respectful toward staff and peers.
- Leave candy and gum at home. Gum and candy are prohibited on campus because they may cause damage to school property.
- Do not wear head coverings including, but not limited to caps and hats or scarves/bandanas, unless they are necessary for safety in certain classes, health or religious reasons.

These rules are designed to reinforce the mission of the Pembroke Pines Charter Schools and the Broward County Code of Student Conduct.

Behavior Track

Repeated rule violations will result in the student being placed on the Behavior Track. Student behaviors that are inappropriate need to be dealt with in the classroom and by their team. When three interventions and a parent contact have been documented, a referral will be issued and subject to the SBBC Discipline Matrix.

Each student referral requires three (3) interventions plus parent contact; this may include a Response to Intervention (RTI). Thereafter, an additional intervention and a parent contact are needed. Interventions do not “carry over” from referral to referral.

- Administrative Detention
- Saturday Detention
- Suspension for 1 to 10 days (AES or External)

** In lieu of Internal Suspension (IS), students will be placed in Saturday detention or Alternative to External Suspension (AES).

BEFORE SCHOOL DETENTIONS (i.e. running, horse playing, defiance, etc.).

Before-School Detention: (held on Wednesdays at 7:15AM) the detention notice must be signed by a parent/guardian. Failure to comply will result in the student not being permitted to serve the detention and placed on the Behavior Track for additional consequences.

Students who do not attend Administrative Detention will serve a Saturday Detention. Multiple no shows of detentions may result in suspension.

TARDY POLICY

(Per quarter. Period 1 ONLY)

Students have a max of 4 excused tardiness per quarter

1 st unexcused tardy	WARNING
2 nd unexcused tardy	DETENTION/PARENT PHONE CALL OR E-MAIL ALERT
3 rd -5 th unexcused tardy	SATURDAY SCHOOL
6 th & 7 th unexcused tardy	MANDATORY PARENT CONFERENCE
8 th unexcused tardy	SUSPENSION

(Per quarter. Periods 2-6)

1 st unexcused tardy	WARNING
2 nd unexcused tardy	PARENT PHONE CALL OR E-MAIL ALERT
3 rd - 5 th unexcused tardy	DETENTION
6 th unexcused tardy	REFERRAL TO ADMINISTRATOR

GUM / DEFIANCE OF DRESS CODE

1st time Warning

A warning will be issued prior to a detention, but the warning may not be at the first occurrence (e.g. the warning could come in a discipline assembly, via announcements, from the teachers, etc). It is not required to be a direct or written warning.

2nd time

Placement on Behavior Track

Alternative to Suspension

A grant has been approved to provide a program in lieu of suspension for students in grades 6 through 8. The idea is to offer academic assistance and counseling services. The program designated for our school is the AES Program. It is located at Miramar High School, 3601 SW 89 Avenue, Miramar, Fl. 33035. It is based on several essential concepts.

1. The students will benefit from an opportunity to stay up-to-date on their school assignments.
2. The students will be provided with supervision, thus reducing the possibility of risky behavior in the community.
3. While engaged in the Alternative Suspension Program, the students will not receive "O"s, thus reducing the possibility of receiving "F"s in the academic areas of their report cards.

In addition to the school-wide Proactive Discipline Plan, students will also be governed by Broward County Public Schools Discipline Matrix, as well as the adopted addendum for our charter schools as voted by our Parent Advisory.

CAFETERIA BEHAVIOR

Students are expected to use proper entrance and exit doors. Students are required to eat in an orderly fashion during lunch periods. Students will sit at assigned tables, unless otherwise directed. Cutting in line, throwing food, leaving trays, and wandering around the cafeteria will not be tolerated. Administration will review each incident and recommend appropriate action.

PLAGIARISM/CHEATING

Any student caught cheating on any assignment or test for first offense shall receive a zero for that assignment or test, the parent shall be contacted by the teacher, and the teacher will submit a referral to administration. The student's second offense will result in a Saturday School Detention. The importance and value of honesty should be stressed at all times.

PPCS – AVC/BROWARD COUNTY DISCIPLINE MATRIX COMPARISON

PPCS-AVC follows the Broward County Code of Conduct Handbook for all disciplinary incidents. In addition, PPCS-AVC uses alternate consequences for the incidents listed below. **Students at PPCS-AVM are not eligible for the PROMISE program as listed in the BCPS Code of Conduct.**

Offense	Broward County School Consequence	PPCMS 22-23 Consequence
Cheating Minor (ZQ)	IS 1-2 Days	Saturday Detention
Technology – Inappropriate Use of Computers (Z3)	IS 1-2 Days	Saturday Detention
Fighting-Minor Altercation/Confrontation (Z1)	IS 1-2 Days	Saturday Detention
Over-the-counter medication – sale/attempted sale/transmittal (OC)	IS 3-5 Days	ES 1-2 Days
Tobacco-Use/Possession/Sale Transmittal (TU)	IS 1-2 Days	Saturday Detention
Tobacco –Use/Possession/Sale Transmittal of Vapor Devices (EC)	IS 1-2 Days	Saturday Detention
Disruptive Unruly Behavior (SB)	IS Less than one day	Saturday Detention
Disruptive Unruly Play (UP)	Detention	Saturday Detention
Disobedience/Insubordination (01)	IS Less than one day	Saturday Detention
Profanity-Use of Insulting/Obscene Language (02)	IS Less than one day	Saturday Detention
Inciting A Disturbance (Z1)	IS 1-2 Days	Saturday Detention
Disruption on Campus Minor (XA)	IS 1-2 Days	Saturday School
Class Cut-Skipping (ZL)	Multiple Detentions 2-3 Days	Saturday Detention
Dress Code Violation (ZE)	Verbal Warning	Detention
Detention – Unserved (ZP)	IS Less than one day	Saturday Detention
Un-served Saturday Detention (ZS)	IS 1-2 Days	ES 1-2 Days
Falsification/Misrepresentation (lying, forgery of signature) (ZH)	Multiple Detentions 2-3	Saturday Detention
Mistreatment of Peers (MP)	IS 1-2 Days	Saturday Detention
Truancy (ZV)	Multiple Detentions 2-3	Saturday Detention

Offense	Broward County School Consequence	PPCMS 21-22 Consequence
Inappropriate Touching/Language/Gestures (HT)	IS 1-2 Days	Saturday Detention
Threat/Intimidation Low Level (ZN)	IS 1 Day	Saturday Detention
Threat/Intimidation with Transient (TT)	IS 1-2 Days	Saturday Detention
Leaving Campus Without Permission (ZG)	Multiple Detentions 2-3	Saturday Detention
Battery Low Level (21)	IS 1-2 Days	Saturday Detention

Codes

IS= Internal Suspension
ES = External Suspension

Safety

Providing a safe environment for our students to learn is our priority. PPCS-AVC hosts a monthly safety and threat assessment team meeting to ensure policies and procedures meet the state mandated criteria. The school submits a comprehensive safety plan as required by the state.

Teachers participate in yearly training sessions to ensure they are prepared in the event of an emergency. In addition, students participate in monthly safety drills.

Anti-Bullying Policy

As of July 22, 2008, the School Board of Broward County passed a policy prohibiting bullying of any student or employee. At our school, we believe that bullying of any kind, by any person, is unacceptable. All students should be free from worries about being bullied. Students who bully others must be taught other, appropriate ways of interacting with peers. As a result, our school will learn universal rules and expectations about bullying as well as different skills and tools they can use to prevent or respond to bullying. As you know, bullying can take different forms, such as physical or verbal, and it can harm victims’ social relationships with their peers. Bullying can also be indirect; for example, bullying can occur through gossip, spreading falsehoods and cyberbullying. Bullying is hurtful to anyone who is the target of such behavior as well as to anyone who witnesses bullying.

We define bullying as:

“Bullying means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as: unwanted purposeful written, verbal, nonverbal, or physical behavior, including but not limited to any threatening insulting or dehumanizing gestures, by an adult or student, that has the potential to create an intimidating, hostile, or offensive educational environment or cause long term damage, cause discomfort or humiliating: or reasonably interfere with the individual’s school performance or participation is carried out repeatedly and is often characterized by an imbalance of power.”

Bullying is a purposeful action that is intended to injure, involves physical (e.g. hitting, pushing, shoving, kicking, etc.) and/or mental components (e.g. verbal humiliation, hurtful, threatening behaviors, gossip, exclusion) and ALWAYS an imbalance of power. That is a lot of information, but to keep it simple, we can help determine bullying by using this acronym. Bullying is:

R – Repeated

I – Imbalance of Power

P – Purposeful

Our anti-bullying goals this year are to create a positive school setting, increase awareness about bullying among all educators, staff, and students; enforce school anti-bullying rules; provide enhanced supervision in bully-prone locations; and teach students skills to deal with bullying, problem solving, and making friends.

Your support and partnership with our school staff is vital to the success of our anti-bullying goals at our school. If you have any questions about the program, please call or visit your child's guidance counselor to discuss them.

Students should report bullying incidents to a staff member immediately. If you have concerns regarding a bullying incident, please contact our Guidance department.

Video Recording Policy

Technology is an integral part of our daily lives. Pembroke Pines Charter Schools (PPCS) similarly employs technology as an instructional tool in various ways. While technology may facilitate the educational process, its improper use may be detrimental. PPCS endeavors to ensure that it is employed properly at all times to ensure the safety and security of the students, their families, and school staff at all times.

With this in mind, it is imperative that all students and their families be reminded that recording others without their permission, whether on school campus or while participating in person or through remote instruction, or otherwise capturing the audio or image of others without permission or prior consent is a violation of the Pembroke Pines Charter School Student Code of Conduct, a violation of the privacy rights of other students under the Family Educational Rights and Privacy Act (FERPA), and may also constitute a third degree felony criminal offense under Florida law punishable by imprisonment up to five (5) years and a fine.

We are reminding everyone of the consequences of the improper use of technology in our modern classrooms. We ask each of you to protect each other's privacy rights as you would your own.

We appreciate all parents and students complying with the rules and laws.

Sports Eligibility

ELIGIBILITY REQUIREMENTS FOR PARTICIPATION IN INTERSCHOLASTIC EXTRACURRICULAR ATHLETICS AND ACTIVITIES

All interscholastic athletics and activities are meant to contribute to the overall academic excellence achieved by a student participant. The following rules and consequences are seen as the basic conditions that must be met by a student who wishes to represent his or her school through athletics/interscholastic competition or performance.

1. A student must maintain an un-weighted 2.00 GPA or higher as specified by s. 1003.43(1) Florida Statutes.
2. Students who are serving an external suspension cannot practice or participate in athletic/interscholastic competitions or performances and may be subject to further sanctions or penalties.
3. A student must be reported present for the day in order to participate in athletic and extracurricular activities.

Note: If Pembroke Pines Charter School is financially penalized by the BCAA or the FHSAA due to the decisions or actions of a student/athlete or the parent, the parent is obligated to reimburse PPCHS for the loss of funds.

Clubs/Organizations

National Junior Honor Society

The purpose of the National Junior Honor Society is to create enthusiasm for scholarship, stimulate a desire to render service, and organization is the leader among student organizations that promote appropriate recognition for students who reflect outstanding accomplishments in the areas of academics, character and service. A 3.5 GPA or higher is required. Students participate in required service projects individually and as a group.

Science Club

The science club actively promotes themes that are related to science. Students participate in district and state competitions and organize school activities related to science.

Math Club

The math club actively promotes themes that are related to math. Students participate in school and district related activities correlated with math standards.

**Please note more club information will be announced throughout the school year*

Club Day

Club Day is an exciting opportunity for all our students! Club Day will be held every Thursday from 2:30-3:15. All students and teachers are members of a club; students will choose a club based on their personal interests. The students attending clubs will rotate to a new group after the first semester. Below is a list of a few clubs we have offered in the past:

- Arts & Crafts
- Anime
- Brain Teasers
- Chorus
- Fishing
- Pet Talk
- Scrapbook
- Soccer
- Leadership
- Yoga

Character Education

Character education is the development of eight character traits that will enhance and positively influence our schools and community. Character Education will be implemented during the early release days. The monthly character traits are as follows:

Month	Trait	Definition
October	<i>Responsibility</i>	Meeting obligations by being reliable, accountable, and dependable to self and others
November	<i>Citizenship</i>	Knowing, understanding, and displaying high regard for rules, laws, government, heritage, and those who have served and sacrificed for community and country
December	<i>Kindness</i>	Being helpful, thoughtful, caring, compassionate, and considerate
January	<i>Respect</i>	Showing consideration, understanding, and regard for people, places, and things
February	<i>Honesty</i>	Being truthful, trustworthy, and sincere
March	<i>Self-control</i>	Having discipline over one's behavior and actions
April	<i>Tolerance</i>	Recognizing and respecting differences, values and beliefs of other people
May	<i>Cooperation</i>	Working with others to accomplish a common purpose

Diversity Policy

“Bring harmony to this world, one at a time, one at a time it will work—with a teacher, a parent...it will work. I know that it will. It has to.” -LGBT identified South Florida high school student. Ensuring the safety of all students is our professional, legal and ethical expectation. Federal, state, local legislatures and our School Board members have given us the guidelines, tools and resources to ensure that all students soar academically and are provided a safe, respectful, connected place to do so. Broward County School District ensures that all district staff adhere to these policies and guidelines to establish the safety of all students, including youth from varying backgrounds, cultures and identities. Below please find some relevant policies and laws that relate to diversity: Policy 1.5 Diversity “The School Board of Broward County prohibits any policy or procedure, which results in discrimination on the basis of age, color, disability, gender, national origin, marital status, race, religion or sexual orientation. The School Board is committed to providing schools that promote acceptance, cultural diversity, equity, fair play, respect, and tolerance, and reinforce the positive tenets of a democratic society. The School Board recognizes that diversity is important in providing competent services in an inclusive setting. Students and staff with diverse backgrounds shall be provided the opportunity to develop greater skills and increased sensitivity in working with others and learning to function more effectively as members of a pluralistic society.

For more information, please click on the links below. You may also copy/paste the link.

<https://www.browardschools.com/Page/38911>

<https://www.browardschools.com/Page/32329>