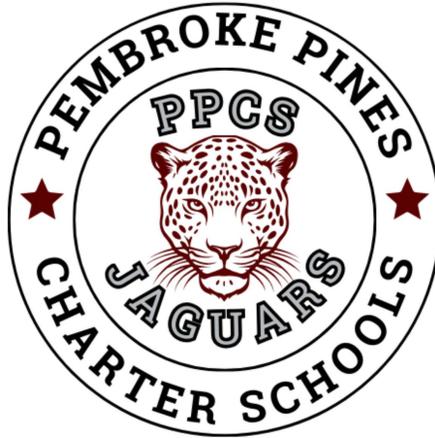


Pembroke Pines Charter Middle School Guide to Proactive Discipline



Central Campus

Mr. Chance, Principal
Dr. Montoto, Assistant Principal

West Campus

Mr. Castellano, Principal
Mr. Pfau, Assistant Principal

Academic Village Campus

Mr. Bayer, Principal
Ms. Yanez, Assistant Principal

“Empowering Students for the Possibilities of Tomorrow.”

Discipline Plan

School discipline has two main goals

- To ensure the safety of staff and students
- To create an environment conducive to learning

Expected Student Behavior

- Students must: follow rules in the Broward County Code of Conduct. Unacceptable behaviors outlined in the Code of Conduct begin on page 19 will be subject to disciplinary actions.
- Dress appropriately for school by following the uniform dress code, wearing uniforms approved by the school and wearing an I.D. badge (in visibly good condition). This makes it easy to identify visitors, which helps keep our school safe.
- Walk in the corridors. Running has the potential for injuries and causes a disruption.
- Keep hands, body and objects to themselves. Doing so helps to prevent injury and disruption.
- Be courteous. Be respectful toward staff and peers.
- Leave candy and gum at home. Gum and candy are prohibited on campus because they may cause damage to school property.
- Do not wear head coverings including, but not limited to caps and hats or scarves/bandanas, unless they are necessary for safety in certain classes, health or religious reasons.
- Our school abides by the BCPS Code of Conduct including The Disconnect to Reconnect wireless devices policy.
 - Pursuant to the Technology in K-12 Public Schools law ([CS/HB 379](#)), [section 1006.07\(2\)\(f\), Florida Statutes](#), states that "a student may not use a wireless communications device during instructional time, except when expressly directed by a teacher solely for educational purposes. A teacher shall designate an area for wireless communications devices during instructional time."
 - On July 23, 2024, the School Board of Broward County, FL voted to limit access to wireless communication devices for students during instructional time unless authorized by their teacher or other school staff member. Instructional time is defined as the time from the first bell of the day until the end of the school day, including passing periods and lunchtime. It is important to distinguish that this is not a ban on cell phones or other technology; it is meant to elevate student learning and allow students to **Disconnect to Reconnect** in a distraction-free environment.
 - **Wireless communication devices include, but are not limited to, cell phones, tablets, laptops, headphones, earbuds, AirPods, smartwatches and any other internet-accessible communication devices.*
 - Starting in the 2024/25 school year, the Wireless Communication Devices Policy will begin. The first two weeks of the school year, from Monday, August 12 through Friday, August 23, 2024, students will have a 'grace period' as they adjust to the policy. During this time, communications will be sent to parents/guardians and no disciplinary consequences will be implemented.

- The Wireless Communication Devices Policy will be **implemented and enforced beginning Monday, August 26, 2024.**

These rules are designed to reinforce the mission of the Pembroke Pines Charter Schools and the Broward County Code of Student Conduct.

Behavior Track

Repeated rule violations will result in the student being placed on the Behavior Track. Student behaviors that are inappropriate need to be dealt with in the classroom and by their team. When three interventions and a parent contact have been documented, a referral will be issued and subject to the SBBC Discipline Matrix.

Each student referral requires three (3) interventions plus parent contact; this may include a Response to Intervention (RTI). Thereafter, an additional intervention and a parent contact are needed. Interventions do not “carry over” from referral to referral.

- Administrative Detention
- Saturday Detention
- Suspension for 1 to 10 days (AES or External)

** In lieu of Internal Suspension (IS), students will be placed in Saturday detention or Alternative to External Suspension (AES).

BEFORE SCHOOL DETENTIONS (i.e. running, horse playing, defiance, etc.).

Before-School Detention: (held on Wednesdays at 7:15AM) the detention notice must be signed by a parent/guardian. Failure to comply will result in the student not being permitted to serve the detention and placed on the Behavior Track for additional consequences.

Students who do not attend Administrative Detention will serve a Saturday Detention. Multiple no shows of detentions may result in suspension.

TARDY POLICY

(Per quarter. Period 1 ONLY)

Students have a max of 4 excused tardiness per quarter

1 st unexcused tardy	WARNING
2 nd unexcused tardy	DETENTION/PARENT PHONE CALL OR E-MAIL ALERT
3 rd -5 th unexcused tardy	SATURDAY SCHOOL
6 th & 7 th unexcused tardy	MANDATORY PARENT CONFERENCE
8 th unexcused tardy	SUSPENSION

	(Per quarter. Periods 2-6)
1 st unexcused tardy	WARNING
2 nd unexcused tardy	PARENT PHONE CALL OR E-MAIL ALERT
3 rd - 5 th unexcused tardy	DETENTION
6 th unexcused tardy	REFERRAL TO ADMINISTRATOR

GUM / DEFIANCE OF DRESS CODE

1st time Warning

A warning will be issued prior to a detention, but the warning may not be at the first occurrence (e.g. the warning could come in a discipline assembly, via announcements, from the teachers, etc). It is not required to be a direct or written warning.

2nd time

Placement on Behavior Track

Alternative to Suspension

A grant has been approved to provide a program in lieu of suspension for students in grades 6 through 8. The idea is to offer academic assistance and counseling services. The program designated for our school is the AES Program. It is located at Miramar High School, 3601 SW 89 Avenue, Miramar, Fl. 33035. It is based on several essential concepts.

1. The students will benefit from an opportunity to stay up-to-date on their school assignments.
2. The students will be provided with supervision, thus reducing the possibility of risky behavior in the community.
3. While engaged in the Alternative Suspension Program, the students will not receive "0"s, thus reducing the possibility of receiving "F"s in the academic areas of their report cards.

In addition to the school-wide Proactive Discipline Plan, students will also be governed by Broward County Public Schools Discipline Matrix, as well as the adopted addendum for our charter schools as voted by our Parent Advisory.

CAFETERIA BEHAVIOR

Students are expected to use proper entrance and exit doors. Students are required to eat in an orderly fashion during lunch periods. Students will sit at assigned tables, unless otherwise directed. Cutting in line, throwing food, leaving trays, and wandering around the cafeteria will not be tolerated. Administration will review each incident and recommend appropriate action.

PLAGIARISM/CHEATING

Any student caught cheating on any assignment or test for first offense shall receive a zero for that assignment or test, the parent shall be contacted by the teacher, and the teacher will submit a referral to administration. The student's second offense will result in a Saturday School Detention. The importance and value of honesty should be stressed at all times.

PPCS – AVC/BROWARD COUNTY DISCIPLINE MATRIX COMPARISON

PPCS-AVC follows the Broward County Code of Conduct Handbook for all disciplinary incidents. In addition, PPCS-AVC uses alternate consequences for the incidents listed below. **Students at PPCS-AVM are not eligible for the PROMISE program as listed in the BCPS Code of Conduct.**

Offense	Broward County School Consequence	PPCMS 23-24 Consequence
Cheating Minor (ZQ)	IS 1-2 Days	Saturday Detention
Technology – Inappropriate Use of Computers (Z3)	IS 1-2 Days	Saturday Detention
Larceny/Theft Minor <100 (TH)	IS 1-2 Days	Saturday Detention
Tobacco-Use/Possession/Sale Transmittal (TU)	IS 1-2 Days	Saturday Detention
Tobacco –Use/Possession/Sale Transmittal of Vapor Devices (EC)	IS 1-2 Days	Saturday Detention
Disruptive Unruly Behavior (SB)	IS Less than one day	Saturday Detention
Disruptive Unruly Play (UP)	Detention	Saturday Detention
Disobedience/Insubordination (01)	IS 1-2 Days	Saturday Detention
Profanity-Use of Insulting/Obscene Language (02)	IS Less than one day	Saturday Detention
Inciting A Disturbance (Z1)	IS 1-2 Days	Saturday Detention

Disruption on Campus Minor (XA)	IS 1-2 Days	Saturday Detention
Class Cut-Skipping (ZL)	Multiple Detentions 2-3 Days	Saturday Detention
Dress Code Violation (ZE)	Verbal Warning	Detention
Detention – Unserved (ZP)	IS Less than one day	Saturday Detention
Un-served Saturday Detention (ZS)	IS 1-2 Days	ES 1-2 Days
Falsification/Misrepresentation (lying, forgery of signature) (ZH)	Multiple Detentions 2-3	Saturday Detention
Mistreatment of Peers (MP)	IS 1-2 Days	Saturday Detention
Truancy (ZV)	Multiple Detentions 2-3	Saturday Detention
Inappropriate Touching/Language/Gestures (HT)	IS 1-2 Days	Saturday Detention
Threat/Intimidation Low Level/Transient (ZN)	IS 1-2 Days	Saturday Detention
Threat/Intimidation Medium Level	IS 1-2 Days	Saturday Detention
Leaving Campus Without Permission (ZG)	Multiple Detentions 2-3	Saturday Detention
Battery Low Level (21)	IS 1-2 Days	Saturday Detention

Codes

IS= Internal Suspension

ES = External Suspension

Safety

Providing a safe environment for our students to learn is our priority. PPCS-AVC hosts a monthly safety and threat assessment team meeting to ensure policies and procedures meet the state mandated criteria. The school submits a comprehensive safety plan as required by the state.

Teachers participate in yearly training sessions to ensure they are prepared in the event of an emergency. In addition, students participate in monthly safety drills.

Anti-Bullying Policy

As of July 22, 2008, the School Board of Broward County passed a policy prohibiting bullying of any student or employee. At our school, we believe that bullying of any kind, by any person, is unacceptable. All students should be free from worries about being bullied. Students who bully others must be taught other, appropriate ways of interacting with peers. As a result, our school will learn universal rules and expectations about bullying as well as different skills and tools they can use to prevent or respond to bullying. As you know, bullying can take different forms, such as physical or verbal, and it can harm victims' social relationships with their peers. Bullying can also be indirect; for example, bullying can occur through gossip, spreading falsehoods and cyberbullying. Bullying is hurtful to anyone who is the target of such behavior as well as to anyone who witnesses bullying.

We define bullying as:

“Bullying means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as: unwanted purposeful written, verbal, nonverbal, or physical behavior, including but not limited to any threatening insulting or dehumanizing gestures, by an adult or student, that has the potential to create an intimidating, hostile, or offensive educational environment or cause long term damage, cause discomfort or humiliating; or reasonably interfere with the individual's school performance or participation is carried out repeatedly and is often characterized by an imbalance of power.”

Bullying is a purposeful action that is intended to injure, involves physical (e.g. hitting, pushing, shoving, kicking, etc.) and/or mental components (e.g. verbal humiliation, hurtful, threatening behaviors, gossip, exclusion) and ALWAYS an imbalance of power. That is a lot of information, but to keep it simple, we can help determine bullying by using this acronym. Bullying is:

R – Repeated

I – Imbalance of Power

P – Purposeful

Our anti-bullying goals this year are to create a positive school setting, increase awareness about bullying among all educators, staff, and students; enforce school anti-bullying rules; provide enhanced supervision in bully-prone locations; and teach students skills to deal with bullying, problem solving, and making friends.

Your support and partnership with our school staff is vital to the success of our anti-bullying goals at our school. If you have any questions about the program, please call or visit your child's guidance counselor to discuss them.

Students should report bullying incidents to a staff member immediately. If you have concerns regarding a bullying incident, please contact our Guidance department.